

FORWARD PLAN - Extract

July 2017 – September 2017

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What is the Forward Plan?

The Forward Plan gives information about all the decisions (key and non-key) that the City Executive Board (CEB) is expected to take over the next year. For completeness, the Forward Plan also includes important decisions which will be taken by the full Council.

Each item on the Forward Plan shows either a provisional or confirmed date for when it will be considered by CEB. Where possible, report authors will keep to the dates shown, however, it may be necessary for some provisional items to be rescheduled.

The Forward Plan is published on the Council's website on the first working day of the month. However, it is subject to regular revision and new issues or changes to existing issues will be posted on the website as soon as they are known.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

What is a Key decision?

A key decision is an executive decision which is likely:

- to result in the council incurring expenditure of more than £500,000; or
- to be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for CEB meetings are available 5 working days before the meeting on the council website:

<http://www.oxford.gov.uk>

The Forward Plan is available to view at the Town Hall.

Private meetings

The majority of the decisions taken by the CEB are made in the "open session" of a meeting when the press or public have the right to attend. However, some or all, of the information supporting decisions in the Forward Plan may be confidential and as such it will be taken in the "private session" a meeting when the press or public are excluded. Items that will be taken in "private session" are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee & Member Services at least 7 working days before the decision is due to be made:

T: 01865 252191

Email: cityexecutiveboard@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at

<http://www.oxford.gov.uk>

City Executive Board Members and Senior Officers

City Executive Board Member	Portfolio
Bob Price, Council Leader	Corporate Strategy and Economic Development
Ed Turner, Deputy Leader	Finance and Asset Management
Susan Brown	Customer and Corporate Services
Alex Hollingsworth	Planning and Regulatory Services
Tom Hayes	Community Safety
Linda Smith	Leisure, Parks and Sport
Mike Rowley	Housing
Dee Sinclair	Culture and Communities
John Tanner	A Clean and Green Oxford
Marie Tidball	Young People, Schools and Public Health

Senior Officer	Job Title
Gordon Mitchell	Interim Chief Executive
Tim Sadler	Executive Director, Sustainable City
Jackie Yates	Executive Director, Organisational Development and Corporate Services
Caroline Green	Assistant Chief Executive
Fiona Piercy	Interim Assistant Chief Executive – Regeneration and Economy
Helen Bishop	Head of Business Improvement
Ian Brooke	Head of Community Services
Graham Bourton	Head of Direct Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Stephen Clarke	Head of Housing Services
Lindsay Cane	Acting Head of Law and Governance / Monitoring Officer
Patsy Dell	Head of Planning, Sustainable Development and Regulatory Services

KEY EXECUTIVE DECISIONS DELEGATED TO OFFICERS

ITEM 1: ID: I014681	GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2017/18 Report Status: Provisional
<p>CEB resolved at its meeting on 9 February 2017 to Delegate authority to the Executive Director for Organisational Development and Corporate Services in consultation with the Board Members for Customer and Corporate Services and Culture and Communities to allocate the residual funding in the Advice and Money Management commissioning theme</p> <p>A further monitoring report on the reported achievements resulting from these grants allocations will be submitted to the City Executive Board in June 2018.</p>	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	None
Decision Taker	Executive Director for Organisational Development and Corporate Services Not before 14 Jul 2017
Executive Lead Member	Customer and Corporate Services, Culture and Communities
Lead Executive Director	
Report Contact	Jackie Yates, Executive Director Organisational Development and Corporate Services jyates@oxford.gov.uk

ITEM 2: ID: I014800	HOMELESSNESS ACCOMMODATION PROPERTY INVESTMENT Report Status: Provisional
<p>At its meeting on 9 March 2017, CEB delegated authority to the Chief Executive, having notified in advance the Board Members for Finance, Asset Management and Public Health, and Housing, to approve any property purchases over £500,000 for the Homeless Accommodation Property Investment project.</p>	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt -
Will this decision be preceded by any form of consultation?	None
Decision Taker	Interim Chief Executive Not before 1 Aug 2017
Executive Lead Member	Housing, Finance, Asset Management
Lead Executive Director	
Report Contact	Gordon Mitchell, Interim Chief Executive gmitchell@oxford.gov.uk

ITEM 3: ID: I014979	ALLOCATION OF HOMELESSNESS PREVENTION FUNDS IN 2017/18 Report Status: Provisional
On 9 March 2017, the City Executive Board delegated authority to the Head of Housing and Property, in consultation with the Board Member for Housing and the Chief Finance Officer, the discretion to revise the intended programme of use associated with the 2017/18 Homelessness Prevention budget.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	None
Decision Taker	Head of Housing Services Not before 1 Aug 2017
Executive Lead Member	Housing
Lead Executive Director	Head of Housing Services
Report Contact	Stephen Clarke, Head of Housing Services Tel: 01865 252447 sclarke@oxford.gov.uk

REPORTS TO CEB AND COUNCIL

CEB 18 JULY 2017

ITEM 4: ID: I016720	COUNCIL TAX REDUCTION SCHEME FOR 2018/19 Report Status: Confirmed
CEB July 2017: To obtain approval to consult residents on alternative proposals for a Council tax Reduction Scheme	
CEB Dec 2017: To recommend that Full Council adopt a new Council Tax Reduction Scheme from 2018/19	
Council Jan 2017: To adopt a new Council Tax Reduction Scheme from 2018/19	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	No
Decision Taker	City Executive Board 18 Jul 2017 City Executive Board 20 Dec 2017 Council 29 Jan 2018
Executive Lead Member	Customer and Corporate Services
Lead Executive Director	Executive Director for Organisational Development and Corporate Services
Report Contact	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 5: ID: I016124	DIRECT SERVICES TRADING COMPANY - PROGRESS REPORT Report Status: Provisional: Decision needs further consideration or information
Scheduled update to the business case for the creation of Oxford Direct Services local authority trading company. To consider the following:	
<ul style="list-style-type: none"> • Which services should be transferred, and if so into which part of the structure principally having regard to the financial impact on the Council. • Which if any staff should transfer from the Council to the Local Authority Trading Company. • Client side arrangements as appropriate 	
and to request an additional working capital loan from the Council.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Will this decision be preceded by any form of consultation?	Trade union colleagues on a monthly basis
Decision Taker	City Executive Board 18 Jul 2017 Council 20 Jul 2017
Executive Lead Member	Finance, Asset Management, A Clean and Green Oxford, Customer and Corporate Services
Lead Executive Director	Executive Director for Sustainable City
Report Contact	Simon Howick Tel: 01865 252547 showick@oxford.gov.uk

ITEM 6: ID: I016499	LOW EMISSIONS TAXI INFRASTRUCTURE SCHEME Report Status: Confirmed
Oxford City Council has been awarded capital funding for the provision of electric vehicle charging infrastructure for the use of hackney carriages and private hire taxis.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	No
Decision Taker	City Executive Board 18 Jul 2017
Executive Lead Member	A Clean and Green Oxford
Lead Executive Director	Head of Planning, Sustainable Development and Regulatory Services
Report Contact	Jo Colwell, Service Manager Environmental Sustainability Tel: 01865 252188 jcolwell@oxford.gov.uk

COUNCIL 20 JULY 2017

to include any reports from CEB

ITEM 7: ID: I012135	HEADINGTON NEIGHBOURHOOD PLAN Report Status: Confirmed
Following on from a successful referendum, Oxford City Council is now required to adopt, or 'make' the Headington Neighbourhood Plan.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	6 weeks consultation
Decision Taker	Council 20 Jul 2017
Executive Lead Member	Planning and Regulatory Services
Lead Executive Director	Head of Planning, Sustainable Development and Regulatory Services
Report Contact	Richard Wyatt, Senior Planner rwyatt@oxford.gov.uk

ITEM 8: ID: I013537	QUARTERLY INTEGRATED PERFORMANCE 2016/17 - Q4 Report Status: Confirmed
Quarterly reports detail the Council's finances, risk and performance as at the end of each financial quarter for 2016/17 and may include recommendations on consequential changes to the budget.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	No
Decision Taker	Council 20 Jul 2017
Executive Lead Member	Finance, Asset Management
Lead Executive Director	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

CEB 15 AUGUST 2017

ITEM 9: ID: I016513	APPROVAL OF INCREASES IN PLANNING APPLICATION FEES AND RING FENCING OF ADDITIONAL INCOME GENERATED TO DEVELOPMENT MANAGEMENT SERVICE IMPROVEMENTS Report Status: Confirmed
This report deals with the recent announcement that to planning application fees can be increased in line with new provisions from Government where the additional income raised is ring-fenced for investment in the Development Management (DM) function. The report seeks authority to increase fees and invest the income in the DM service	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any	No

form of consultation?	
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Planning and Regulatory Services
Lead Executive Director	Head of Planning, Sustainable Development and Regulatory Services
Report Contact	Patsy Dell, Head of Planning, Sustainable Development & Regulatory Services pdell@oxford.gov.uk

ITEM 10: ID: I016781	DISCRETIONARY BUSINESS RATES RELIEF SCHEME Report Status: Provisional: Awaiting further information, advice or input.
At the Budget on 8 March the Chancellor announced that the Government would provide £300m to support those businesses most affected by the revaluation. The Council has been allocated an amount of grant to cover the next 4 years. This Scheme is additional to the existing ability to award Discretionary Rate Relief in accordance with the Discretionary Rate Relief Policy	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	The Government anticipates consultation with major precepting authorities, Oxfordshire County Council and Thames Valley Police and Crime Commissioner
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Customer and Corporate Services, Finance, Asset Management
Lead Executive Director	Head of Financial Services
Report Contact	Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

ITEM 11: ID: I016498	LITTLEMORE NEIGHBOURHOOD PLAN AREA APPLICATION Report Status: Confirmed
Submitting an area application is the first step in preparing a neighbourhood plan. The report will set out the neighbourhood area proposed by Littlemore Parish Council and their reasons for proposing this. The report will also set out the results of the statutory six week consultation on the area application. The report will then ask CEB to approve the area application.	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	Statutory consultation period of six weeks. Likely to be 1 May – 11 June 2017.
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Planning and Regulatory Services
Lead Executive Director	Head of Planning, Sustainable Development and Regulatory Services
Report Contact	Rebekah Knight, Planner Tel: 01865 252612 rknight@oxford.gov.uk

ITEM 12: ID: I012213	MONITORING GRANTS ALLOCATED TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2016/17 Report Status: Confirmed
To monitor progress and report achievements resulting from those grant allocated to Community and Voluntary Organisations 2016/17	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	N/A
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Culture and Communities, Customer and Corporate Services
Lead Executive Director	Executive Director for Sustainable City
Report Contact	Julia Tomkins, Grants & External Funding Officer Tel: 01865252685 jtomkins@oxford.gov.uk

ITEM 13: ID: I011611	NORTH OXFORD VICTORIAN SUBURB CONSERVATION AREA APPRAISAL- FINAL Report Status: Provisional: Awaiting further information, advice or input
To approve the North Oxford Victorian Suburb Conservation Area Appraisal following public consultation.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	Public consultation in Spring 2017
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Planning and Regulatory Services
Lead Executive Director	Executive Director for Regeneration and Housing
Report Contact	Gill Butter, Conservation and Urban Design Officer gbutter@oxford.gov.uk

ITEM 14: ID: I016964	PURCHASE THE LONG LEASEHOLD INTEREST IN 12-16 ST.MICHAEL'S STREET, OXFORD Report Status: Provisional: Decision reliant on another action or process
The City Council has been offered an off market opportunity to purchase the long leasehold interest in 12-16 St. Michael's Street, Oxford and has submitted an offer to the vendor. The offer was subsequently accepted and authority is now sought to purchase the long leasehold subject to: Due diligence External valuation The report will also discuss other property investment opportunity in the city.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000

Is this item open or exempt to the public?	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Will this decision be preceded by any form of consultation?	No
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Finance, Asset Management
Lead Executive Director	Interim Assistant Chief Executive Regeneration and Economy
Report Contact	Jane Winfield, Regeneration and Major Projects - Team Manager Tel: 01865 252551 jwinfield@oxford.gov.uk

ITEM 15: ID: I016718	REVIEW OF COMMUNITY GRANTS PROGRAMME Report Status: Confirmed
To inform the CEB of the review and request agreement for an approach which expands our 'offer' to the three year Community and Voluntary Sector grant programme from April 2018	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	No
Decision Taker	City Executive Board 15 Aug 2017
Executive Lead Member	Culture and Communities
Lead Executive Director	Head of Community Services
Report Contact	Julia Tomkins, Grants & External Funding Officer Tel: 01865252685 jtomkins@oxford.gov.uk

CEB 19 SEPTEMBER 2017

ITEM 16: ID: I017002	ADDITIONAL FUNDING FOR FEASIBILITY STUDIES FOR INVESTMENT PROPERTY DEVELOPMENT OPPORTUNITIES Report Status: Confirmed
To update CEB on feasibility studies in relation to the investment property development opportunities and seek additional funding commitment to development stage.	
A number of investment properties were identified by the City Council as requiring capital expenditure to carry out development work. Initial feasibility studies were undertaken on each to support the draft budget request of £10.3m. Authority was sought from the Head of Financial Services in 2015 and details were included within OCC's Budget Report in December 2015.	
Subsequently detailed feasibility has been undertaken and the scope of work enlarged to increase revenue projections. As a result the projects require an increased capital budget provision over that originally included within the 2017/2018 Budget.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	
Decision Taker	City Executive Board 19 Sep 2017

	Council 2 Oct 2017
Executive Lead Member	Finance, Asset Management
Lead Executive Director	Interim Assistant Chief Executive Regeneration and Economy
Report Contact	Nick Twigg, Major Projects & Development Manager Tel: 01865 25 2294 ntwigg@oxford.gov.uk

ITEM 17: ID: I016594	DRAFT HOUSING AND HOMELESSNESS STRATEGY 2018 - 2021 Report Status: Provisional: Awaiting further information, advice or input.
To request CEB approval to go out to public consultation on the draft Housing and Homelessness Strategy 2018-21, which incorporates the strategy for bringing empty properties back into use.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	Workshops have already taken place in March and April 2017 to consult housing and homelessness stakeholders, service providers and internal City Council Officers, on the priorities for housing and homelessness over the next few years. The consultation has helped to inform the development of the strategy. Public consultation is now required on the draft document.
Decision Taker	City Executive Board Not before 19 Sep 2017
Executive Lead Member	Housing
Lead Executive Director	Head of Housing Services
Report Contact	Frances Evans, Strategy & Service Development Manager fevans@oxford.gov.uk

ITEM 18: ID: I015324	COMMISSIONED ADVICE STRATEGY 2018-2021 - PROGRESS REPORT Report Status: Provisional: Awaiting further information, advice or input.
To update the Board on the progress made in developing a new commissioned advice strategy during 2017/18	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	To be discussed with advice organisations the Council currently funds in October.
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Customer and Corporate Services
Lead Executive Director	Executive Director for Organisational Development and Corporate Services
Report Contact	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 19: ID: I015275	EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME Report Status: Provisional : Decision needs further consideration or information
To present an improvement scheme for the East Oxford Community Centre following public consultation.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	Public Consultation
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Culture and Communities
Lead Executive Director	Executive Director for Sustainable City
Report Contact	Vicky Trietline, Development Project Management Surveyor Tel: 01865 529881 vtrietline@oxford.gov.uk

ITEM 20: ID: I015077	SUSTAINABILITY STRATEGY 2017 Report Status: CEB: Provisional: Decision needs further consideration or information Council: Provisional: Decision needs further consideration or information
The report will provide the revised Oxford Sustainability Strategy, which will set out the vision for Oxford's sustainable future and steps we are required to take to deliver it. The report will recommend approval of the draft strategy for public consultation.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	6 weeks Online public consultation required
Decision Taker	City Executive Board 19 Sep 2017 Council 2 Oct 2017
Executive Lead Member	A Clean and Green Oxford
Lead Executive Director	Executive Director for Sustainable City
Report Contact	Mai Jarvis, Environmental Quality Team Manager Tel: 01865 252403 mjarvis@oxford.gov.uk

ITEM 21: ID: I015283	QUARTERLY INTEGRATED PERFORMANCE 2017/18 - Q1 Report Status: Confirmed
These reports detail the Council's finances, risk and performance as at the end of each financial quarter for 2017/18 and may include recommendations on consequential changes to the budget: <ul style="list-style-type: none"> · Q1, 30 June 2016 – report in September 2017 · Q2, 30 September 2016 - report in December 2017 · Q3, 31 December 2016 - report in March 2018 · Q4, 31 March 2017- report in June 2018 	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open -

Will this decision be preceded by any form of consultation?	No
Decision Taker	City Executive Board 19 Sep 2017 City Executive Board 19 Dec 2017 City Executive Board 20 Mar 2018 City Executive Board 19 Jun 2018
Executive Lead Member	Finance, Asset Management
Lead Executive Director	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 22: ID: I014684	TREASURY MANAGEMENT PERFORMANCE: ANNUAL REPORT AND PERFORMANCE 2016/17 Report Status: Confirmed
The Treasury Management Performance Report 2016/17 is submitted twice a year: <ul style="list-style-type: none"> · Dec 2016– the position at the 30 September 2016 (Half Year) · Sept 2017 – the position at 31 March 2017 (Full Year) 	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	None
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Finance, Asset Management
Lead Executive Director	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 23: ID: I017121	THE USE OF EMPTY BUILDINGS AS TEMPORARY ACCOMMODATION FOR HOMELESS PEOPLE Report Status: Confirmed
To discuss the processes and procedures that could be used to make empty buildings available for use as temporary homeless shelters.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Housing
Lead Executive Director	Head of Housing Services
Report Contact	Nerys Parry, Rough Sleeping and Single Homelessness Manager nparry@oxford.gov.uk

ITEM 24: ID: I017123	OPTIONS PAPER ON ADDITIONAL HOMELESSNESS PROVISION FOR THE CITY Report Status: Confirmed
An options paper on additional homelessness provision for the City to meet needs following the closure of Simon House, and the authority to commission services accordingly	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Housing
Lead Executive Director	Head of Housing Services
Report Contact	Nerys Parry, Rough Sleeping and Single Homelessness Manager nparry@oxford.gov.uk

ITEM 25: ID: I017158	IMPACT OF THE HOMELESSNESS REDUCTION ACT 2017 Report Status: Provisional: Awaiting further information, advice or input.
To set out the implications of the new Homelessness Reduction Act 2017 and any changes required to current service delivery or any potential impact on the Council's Medium Term Financial Plan.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Housing
Lead Executive Director	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 26: ID: I016723	REVIEW OF FINANCIAL INCLUSION STRATEGY 2017 Report Status: Confirmed
To update the Financial Inclusion Strategy 2014-2017	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Customer and Corporate Services
Lead Executive Director	Executive Director for Organisational Development and Corporate Services

Report Contact	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk
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ITEM 27: ID: I015539	CITY CENTRE STRATEGY Report Status: Provisional: Decision needs further consideration or information
To approve the City Centre Strategy which aims to <ul style="list-style-type: none"> •create and promote a strong investment proposition by informing the future role and direction of the city centre • facilitate ongoing dialogue with those involved in the management and future of the city centre • provide a framework for collaboration and action •assist in the allocation of resources and prioritise actions 	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	None
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Planning and Regulatory Services, Corporate Strategy and Economic Development
Lead Executive Director	Interim Assistant Chief Executive Regeneration and Economy
Report Contact	Fiona Piercy, Interim Assistant Chief Executive, Regeneration and Economy Tel: 01865 252185 fpiercy@oxford.gov.uk

ITEM 28: ID: I011508	DEVELOPMENT OF NEW CEMETERY SITE Report Status: Confirmed
Report on options for a new cemetery site at Wick Farm within South Oxfordshire District Council boundary.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Will this decision be preceded by any form of consultation?	No
Decision Taker	City Executive Board 19 Sep 2017
Executive Lead Member	Leisure, Parks and Sport
Lead Executive Director	Head of Community Services
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

COUNCIL 2 OCTOBER 2017

to include any reports from CEB

ITEM 29: ID: I015281	SCRUTINY COMMITTEE ANNUAL REPORT Report Status: Provisional: Decision needs further consideration or information
To update the Council on the work of the Scrutiny Committee for the year 2016/17.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	No
Decision Taker	Council 7 Sep 2017
Executive Lead Member	Councillor Andrew Gant
Lead Executive Director	Executive Director for Organisational Development and Corporate Services
Report Contact	Andrew Brown, Scrutiny Officer Tel: 01865 252230 abrown2@oxford.gov.uk

CEB 16 OCTOBER 2017

ITEM 30: ID: I015521	ANNUAL MONITORING REPORT 2016-17 Report Status: Provisional: Decision needs further consideration or information
Monitors the performance of policies in Oxford's Local Plan and the implementation of the Local Development Scheme.	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	None
Decision Taker	City Executive Board 16 Oct 2017
Executive Lead Member	Planning and Regulatory Services
Lead Executive Director	Executive Director for Regeneration and Housing
Report Contact	Rebekah Knight, Planner Tel: 01865 252612 rknight@oxford.gov.uk

ITEM 31: ID: I016722	REVIEW OF DISCRETIONARY HOUSING PAYMENT POLICY Report Status: Provisional: Decision reliant on another action or process
To propose changes to the Discretionary Housing Payment Policy	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	

Decision Taker	City Executive Board 16 Oct 2017
Executive Lead Member	Customer and Corporate Services
Lead Executive Director	Executive Director for Organisational Development and Corporate Services
Report Contact	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 32: ID: I015325	REVIEW OF HOME CHOICE PILOT Report Status: Provisional: Awaiting further information, advice or input.
To update CEB on the 1st year's operation of the Home Choice Pilot.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	
Decision Taker	City Executive Board 16 Oct 2017
Executive Lead Member	Housing
Lead Executive Director	Executive Director for Organisational Development and Corporate Services
Report Contact	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 33: ID: I016584	OXFORD CITY COUNCIL'S TENANCY STRATEGY & POLICY STATEMENT 2018 Report Status: Provisional: Awaiting further information, advice or input.
To request CEB approval to go out to public consultation on the draft Tenancy Strategy	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open -
Will this decision be preceded by any form of consultation?	Consultation with Registered Providers and Stakeholders has taken place to inform the drafting of the tenancy strategy. Further consultation on the draft strategy will include stakeholders, Registered Providers and the Public and will run from October 2017 to early December 2017. Feedback obtained from the consultation will inform amendments to the draft strategy and the amended report will be presented to CEB for approval in February 2018 and to Council thereafter.
Decision Taker	City Executive Board 16 Oct 2017 City Executive Board 19 Dec 2017 Council 29 Jan 2018
Executive Lead Member	Housing
Lead Executive Director	Head of Housing Services

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